

MAURITIUS EQUESTRIAN SPORTS FEDERATION

DEFINITIONS

In these rules-

1. “ACES” means African Confederation of Equestrian Sport
2. “associate membership” means member who have no right of voting
3. “athlete” means a person engaged in sports activities with or without a disability
4. “corporate sports club” means a club set up for the practice of sports by persons who belong to a trade, calling or profession;
5. “Council” means the Mauritius Sports Council established under section 16 of the Sports Act;
6. "doping", in relation to the practice of sports, means the administration of any prohibited substance or the application of any practice intended to enhance performance artificially;
7. EADCMR – Equine Anti-Doping and Controlled Medication Regulations
8. “Federation” means the Mauritius Equestrian Sports Federation;
9. “FEI” means Federation Equestre International
10. “General Assembly” means the general meeting of the Federation;
11. “IOC” means the International Olympic Committee;
12. “Institute” means the National Institute of Sports established under section 35 of the Sports Act;
13. "International governing body", in relation to equestrian sports
 - a) means the International Federation for Equestrian Sports (FEI); and
 - b) includes the IOC;
14. “licence”, in relation to an athlete means a document which authorises the holder to practise equestrian sports for competitive purposes;
15. "licensee" means a holder of a licence issued by the Federation;
16. “Managing Committee” means the managing committee of the Federation;
17. "Mauritius Olympic Committee" means the Mauritius Olympic Committee established under section 14 of the Sports Act;
18. “Ministry” means the Ministry responsible for the subject of sports;

19. "Multisport Organisation" means an organisation grouping sports clubs or schools responsible for the promotion and development of sports, including handisports;
20. "national squad", in relation to the Federation, means the relevant national team which represents Mauritius in an international sport event;
21. "NADO" means the National Anti-Doping Organisation referred to in section 21 of the Sports Act;
22. "officer" means a person who forms part of the Managing Committee or is an Auditor or Secretary General of the Federation but does not include a member of the staff of the Federation who performs the duties of a secretary or administrative secretary;
23. "National Technical Director" or "Directeur Technique National" means the technical head of the Federation;
24. "Olympic Charter" means the governing rules of IOC;
25. "Ombudsperson" means the Ombudsperson for Sports referred to in section 46 of the Sports Act
26. "prohibited substance" means a substance the use of which is prohibited by WADA;
27. "regional sports committee" means a committee set up under section 12 of the Sports Act;
28. "Special General Assembly" means the special general assembly held by the Federation for the purpose of electing the members of the Managing Committee.
29. "Special Meeting of the General Assembly" means a special meeting of the General Assembly specially convened for a specific purpose.
30. "sports club" –
 - (a) means a sports organisation set up for the practice of sports; and
 - (b) includes a multisports club and a corporate sports club;
31. "sports region" means –
 - (a) a geographical region specified in the First Schedule of the Sports Act; or
 - (b) a combination of 2 or more geographical regions, other than Rodrigues;

32. “supervising officer” means the supervising officer of the Ministry;
33. “Tribunal” means the Sports Arbitration Tribunal referred to in section 45 of the Sports Act;
34. "WADA” means the World Anti-Doping Agency.

RULE 1: NAME, OFFICE, DURATION AND SEAL

1. The name of the Federation shall be known as the Mauritius Equestrian Sports Federation and is a National Sports Federation.
2. The address of the office of the Federation shall be at Allée Brillant, Floreal, C/o Club Hippique de Maurice or such place as the Managing Committee may decide.
3. Any change in address shall be notified in writing to the Ministry, the Council, the Mauritius Olympic Committee and the Registrar of Associations within fourteen days.
4. The duration of the Federation shall be unlimited.
5. The Federation shall have a seal bearing its name.
6. The Federation shall be the only organisation of all national events in all equestrian disciplines approved by the FEI.
7. The Federation shall –
 - (a) ensure that every sports club affiliated with it or with its regional sports committees comply with the Sports Act; and
 - (b) uphold and operate on the principles of good governance, transparency, democracy, fairness and non-discrimination.

RULE 2: OBJECTS, FUNCTIONS AND POWERS OF THE FEDERATION

1. The objects of the Federation shall be:
 - (a) to promote the practice of equestrian sports, apart from horse racing, in Mauritius ;
 - (b) to promote multiculturalism ;

- (c) to ensure that the welfare of the horse is paramount and that it is never subordinated to competitive or commercial influence :
2. Subject to registration with the Registrar of Associations, the Federation, where applicable, shall be the only organization representing equestrian sports on the Mauritius Olympic Committee.
 3. The Federation shall abide by the rules specified in the Second Schedule of the Sports Act and by the Registration of Associations Act and FEI.
 4. The Federation shall abide by the rules of its international federation.
 5. The Federation shall be the only organisation which is empowered, with regard to equestrian sport to -
 - (a) operate at national level;
 - (b) uphold the National flag on behalf of the State;
 - (c) engage Mauritian athletes in international competitions;
 - (d) seek and maintain affiliation with the appropriate international governing body;
 - (e) issue a licence to –
 - i. a member of a sports club affiliated with it or with its regional sports committee, where appropriate; and
 - ii. a Mauritian athlete, not being a member of a sports club responsible for an **individual sport**, who wishes to participate in a competition; and
 - (f) grant such championship award or title as it may consider appropriate.
 6. The Federation shall, in the discharge of its functions and exercise of its powers -
 - (a) develop, in collaboration with stakeholders concerned, a yearly programme of its including, a national championship, ensure its implementation, and carry out a qualitative and quantitative evaluation of that programme;
 - (b) ratify competition results and keep an up to date list of national records;
 - (c) keep an up to date register of its licensees;
 - (d) arrange for insurance cover against accidents for its licensees and officials during competitions and for athletes undergoing training with its national squad;
 - (e) contribute to the setting up of the installations and equipment required for the

- development of the sport for which it is responsible;
- (f) ensure that no person actively engaged in politics, coach or athlete sits on its Managing Committee or acts as chairperson of any of its regional sports committees or sports club affiliated with it;
 - (g) ensure that the members of a sports club affiliated with it, and its National Technical Director, adviser, coach and secretary strive to achieve, in line with the Olympic Charter, a harmonious relationship with every public body and all other stakeholders;
 - (h) select the most deserving athletes to represent Mauritius in international competitions on the recommendation of its National Technical Director, National Coach or selection committee, as the case may be;
 - (i) submit any unresolved conflict to the Ombudsperson for Sports or the Tribunal;
 - (j) ensure the implementation of any sanction imposed by NADO, the International Sports Federation, the Mauritius Olympic Committee or its arbitration committee, or the Tribunal or any other sanction imposed in relation to doping;
 - (k) ensure that every sports club affiliated with it promotes social cohesion by –
 - i. not using communal words in its appellation;
 - ii. promoting multiculturalism as one of its objectives; and
 - iii. providing, in compliance with the Equal Opportunities Act, that no person is discriminated against in relation to membership of its managing committee or of the club;
 - (l) determine the division or league in which a sports club affiliated with it shall, on affiliation, be entered for the purpose of any national competition;
 - (m) be responsible for the implementation of the principles of regionalisation specified in the Sports Act;
 - (n) ensure that relevant stakeholders are adequately represented on its Managing Committee;
 - (o) in collaboration with the Institute, conduct the specialised component of training courses for sports cadres leading to the *Brevet d'Etat de Cadre Sportif* (BECS) or such other training programme as the Minister may approve; and
 - (p) conduct its activities, and ensure that its regional sports committees and every sports club affiliated with it conduct its activities, in such manner that it does not create any ill

feeling towards any section of the community.

7. The Federation shall –
 - (a) sign a performance agreement with the Ministry for funds put at its disposal by the Ministry;
 - (b) ensure that all monies, including donations in kind received from the Ministry, any sponsor, its licensees or other sources, are properly reflected in its annual accounts;
 - (c) comply with procedures specified in the guidelines for allocation of financial assistance issued by the Ministry to the Federation;
 - (d) submit a report supported by relevant receipts duly certified by it in respect of funds allocated by the Ministry for activities, not later than one month after completion of the said activity.
8. The Federation may -
 - (a) receive assistance for the furtherance of its objects from the Ministry, the Council, its International Sports Federation, the Mauritius Olympic Committee or any other donor or sponsor;
 - (b) take such disciplinary measure as it may determine against its regional sports committees, a sports club affiliated with it or its licensees; and provide advice and support to a Multisport Organisation in respect of the programme of activities for which the federation is responsible.

RULE 3: MEMBERSHIP

1. The Federation shall consist of sports clubs registered under the Registration of Associations Act, the members of which practise equestrian sports and affiliated with it.
2. No Sports Club shall be affiliated with the Federation unless it has been registered with the Registrar of Associations.
3. An application for affiliation shall be made in writing and addressed to Secretary
4. The decision to accept or to reject any application for membership rests with the Managing Committee which shall decide upon the acceptance or rejection within one month of the application.

5. The Secretary shall inform an applicant for membership to the Federation in writing of the acceptance or rejection of application.
6. Any Sports Club whose application for affiliation is rejected by the Federation may appeal
 - (a) within 21 days of the decision to the Federation and or
 - (b) to the Ombudsperson or the Tribunal.
7. Where an appeal is made to the General Assembly, the General Assembly may, after hearing the member and examining the reasons for the decision of the Managing Committee, reverse that decision.
8. Membership of the Federation is open to sports clubs including corporate sports clubs practicing equestrian sports in Mauritius and having at least seven (7) licensees and which abides by the criteria as outlined in item Rules 3.10 below..
9. All members agree not to become affiliated to any other national association or federation for similar purpose as the Federation.
10. Federation shall accept membership of any sports club which practices a minimum of two Olympic disciplines at national competition level and which have, at least one qualified full-time coach. The said sports club shall be entitled to a vote, at the General Assembly, Special General Assembly and/or Special Meeting of the General Assembly.
11. The Federation may accept associate membership of any sports club which does not practice Olympic disciplines. An associate member shall have no right of voting at the General Assembly, Special General Assembly and/or Special Meeting of the General Assembly.
12. Honorary members may be nominated by the Federation and shall not exceed 10 in number. Honorary members shall be nominated at the General Assembly. They shall have no voting rights and shall not pay any admission or subscription fees. Any member at the General Assembly may propose for nomination as honorary member a person who has rendered exceptional services to the Federation.

RULE 4: ANNUAL FEE

1. Every member shall pay to the Federation an annual fee of five thousand five hundred rupees (Rs 5,500.00) as per rules and regulation of the federation not later than the end of January of the year in respect of which it is due.
2. A member who is in arrears with its annual fee shall forfeit its right to vote.

RULE 5: TERMINATION OF MEMBERSHIP

A sports club shall cease to be affiliated with the Federation –

- (a) with the winding up or voluntary withdrawal from the Federation of a sports club;
- (b) where it does not comply with the Sports Act;
- (c) where the Managing Committee, after hearing its defence, strikes off the roll a sports club for –
 - i. pursuit of objectives contrary to the rules of the Federation or causing disrepute to the Federation;
 - ii. failure to pay to the federation the required annual fee;
 - iii. refusal to comply with a decision taken by the General Assembly;
- (d) where its registration as a registered association has been cancelled by the Registrar of Associations.

RULE 6: REGIONAL EQUESTRIAN COMMITTEES

1. For the purpose of section 4(2)(b) of the Sports Act, the Federation may combine 2 or more sports regions, other than Rodrigues, to form one sports region.
2. The Federation shall –
 - (a) set up a regional sports committee in each sports region in which it operates, which shall consist of representatives of at least 2 sports clubs from the sports region.
 - (b) after consultation with its regional sports committee, allocate to that committee 2 or more sports clubs affiliated with it;
 - (c) ensure that a regional sports committee –
 - i. has the name of its region as part of its name;

- ii. appoints its officers in such a way that no person is discriminated against by reason of race, community, caste, creed or colour;
 - iii. conducts its activities in such manner that it runs no risk of creating any ill feeling towards any section of the community.
3. A regional sports committee shall comply with the provisions of the Fourth Schedule of the Sports Act.
4. A sports club affiliated with the Federation or a regional equestrian committee shall not represent Mauritius in a regional or international competition without the approval of the Federation.
5. Every regional sports committee shall –
 - (a) adopt rules approved by the Federation which shall be in conformity with the Sports Act;
 - (b) have such powers and duties, not inconsistent with this Sports Act, as the Federation may assign to it;
 - (c) uphold and operate on the principles of good governance, transparency, democracy, fairness and non-discrimination; and
 - (d) at its General Assembly, elect and delegate not more than 3 representatives to stand as candidate, for the election of a new Managing Committee, at the General Assembly of the Federation.

General Assembly of Regional Sports Committee

6. There shall be a General Assembly of every Regional Sports Committee which shall meet at least once every year for the purpose of taking stock of any relevant development at regional level.
7. There shall be a General Assembly of every Regional Sports Committee every four years for the purpose of electing the persons who shall be the officers of the regional sports committee for the next mandate.
8. A regional sports committee shall, not later than 10 days before the date fixed for the General Assembly of the Federation, send to the secretary of the Federation, the names of its 3 representatives together with the declaration referred to in section 9(7) of the Sports Act.
9. Every sports club allocated to a regional sports committee shall send to the General Assembly of its regional sports committee one representative who has been a member of the sports club for at least one year immediately preceding the General Assembly.
10. Where the total number of sports clubs in a sports region is less than 7, every sports club shall send

an equal number of representatives to the General Assembly of every Regional Sports Committee so that the total number of members exceeds or equals 7.

11. Where a minimum of 50 per cent of the members of a regional sports committee constituting the General Assembly of the regional sports committee so require, an election for the General Assembly of a regional sports committee shall be supervised by an officer deputed by the Electoral Commissioner.
12. A General Assembly of a regional sports committee shall be convened by the secretary of the Managing Committee of the regional sports committee at least fourteen days before the General Assembly.
13. The representatives shall vote by raising of hands or by secret ballot where requested by a majority of representatives present.
14. The representatives present at the General Assembly of every Regional Sports Committee shall elect amongst themselves not less than 7 and not more than 11 persons to sit on the Managing Committee of the regional sports committee for a period of 4 years.
15. Notice of candidature for election to the Managing Committee of the regional sports committee shall be given to the secretary of the Managing Committee of the regional sports committee not later than 3 days before the date scheduled for the General Assembly of the regional sports committee.
16. Where there are fewer candidates than the required number, the General Assembly of the regional sports committee shall elect any representative present to complete the Managing Committee.
17. Where there is a tie for the remaining seats on the Managing Committee of the regional sports committee, the seats shall be filled by a drawing of lots unless there is a voluntary withdrawal.

Managing Committee of Regional Sports Committee

18. The members of the Managing Committee of the regional sports committee shall, not later than 7 days after their election, meet to elect from among themselves a President, a Vice-President, a Secretary, an Assistant Secretary, a Treasurer and an Assistant Treasurer.
19. The Managing Committee of the regional sports committee shall meet –
 - (a) at least once quarterly;
 - (b) at the request of its President; or

- (c) at the motivated request of half of its members.
- 20. A meeting of the Managing Committee of the regional sports committee shall be convened by the secretary of the Managing Committee of the regional sports committee not less than 5 days before the date fixed for the meeting.
- 21. Half of the number of members of the Managing Committee of the regional sports committee plus one shall constitute the quorum for a meeting of the Managing Committee of the regional sports committee.
- 22. The President of the regional sports committee shall preside the General Assembly and the Managing Committee of the regional sports committee and ensure that all relevant laws, rules and regulations are followed.
- 23. The secretary shall keep minutes of the proceedings of every meeting of the Managing Committee regional sports committee.

Cases of indiscipline

- 24. Any case of misconduct by members of a sports club of a sports region shall be referred to the Managing Committee of the Federation.
- 25. Any member against whom disciplinary action is taken by the Federation may appeal to the General Assembly of the Federation.
- 26. Notification of such appeal shall be made by registered letter within 15 days of the date of receipt of the decision of the Managing Committee of the Federation.
- 27. The secretary of the Federation shall convene the General Assembly of the Federation within 30 days from the date of receipt of the appeal from any member.

RULE 7: GENERAL ASSEMBLY OF THE FEDERATION

- 1. There shall be a General Assembly of the Federation which shall be convened not later than 3 months after the end of the financial year.
- 2. The General Assembly may meet at any time convened –
 - (a) by the President of the Federation;
 - (b) at the request of the Managing Committee;
 - (c) at the request of sports clubs representing one third of the total number of all clubs affiliated

with the Federation; or

- (d) at the request of the Ministry, after consultation with the Mauritius Olympic Committee, where appropriate.
3. The General Assembly shall comprise at least one representative(s) from each sports club affiliated with the Federation.
4.
 - (a) The quorum at a meeting of the General Assembly shall be half the number of votes plus one held by the total number of sports clubs affiliated with it.
 - (b) Where there is no quorum at a meeting of the General Assembly, that meeting shall be postponed for 14 days and held at the same place and time with the same agenda as the original meeting, irrespective of the number of representatives present.
5.
 - (a) There shall be held, not later than 31 March after the closing day of the Summer Olympic Games, a Special General Assembly to elect members of the Managing Committee.
 - (b) The members of the Managing Committee shall be elected in accordance with the rules of the Federation.
 - (c) The President of the Federation may be removed from office by members representing not less than three-quarter of the votes of all members present.
 - (d) The voting members shall consist of at least **two** representatives from every sports club affiliated with the Federation and which has participated in competitions over the preceding year;
6. The Federation shall convene its General Assembly not later than 45 days before the date fixed for the Assembly.
7. The President of every sports club affiliated with the Federation shall forward to the secretary of the Federation the name of its representatives eligible to vote at a General Assembly not later than 5 days before the date fixed for the Assembly.
8. Voting at a General Assembly shall be done only by persons present at the Assembly;
9. An observer deputed by the Mauritius Olympic Committee shall have the right of admission to a General Assembly of the Federation.
10. The number of members to be elected for the Managing Committee shall not be less than 7 and not more than 11.
11. A general assembly to elect a new Managing Committee shall be held within 45 days from the date the number of members of the Managing Committee falls below the required quorum for

a meeting of the Managing Committee.

12. Every motion purported to be put on the agenda shall be sent to the secretary of the Federation not later than three days before the date fixed for the Assembly.
13. Voting shall be by show of hands or secret ballot if the majority of representatives present and entitled to vote so requests.
14. The General Assembly shall, by taking a vote, have the power to revoke the auditor of the Federation and any or all the members of the Managing Committee provided a majority of three quarters of the total number of persons present at the Assembly vote to that effect.
15. Where all the members of the Managing Committee are revoked, a new Managing Committee shall be elected within a period of one month from the date of revocation of the last Committee.
16. For the purpose of paragraph (15), the members present at the General Assembly which revoked the members of the Managing Committee shall set up a transitory committee and designate a President to preside that committee and a secretary who shall be responsible to organise the election of the new Managing Committee.
17. Where the election of members to form the new Managing Committee results in a tie for the last seat, a new vote shall be taken for such seat and, where this results in a new tie, the seat shall be filled by a drawing of lots unless one of the candidates for the seat voluntarily withdraws.

RULE 8: MANAGING COMMITTEE

1. (a) The Managing Committee shall be convened by its secretary and held at the office of the Federation.
(b) The Managing Committee shall consist not less than 7 and not more than 11 members elected at the General Assembly of the Federation.
2. No person shall be eligible for election as a member of a Managing Committee of the Federation where –
 - (a) he is a public officer posted at or employed by the Ministry;
 - (b) he has been sanctioned by the Tribunal within 3 years prior to the date of the election;
 - (c) he has been sentenced to imprisonment by a Court for an offence;
 - (d) he has failed to maintain harmonious relationship with a public body in line with the Olympic Charter;

- (e) he is an officer or staff member of another federation;
 - (f) he has not been a member of a sports club which he is representing for one year preceding the election;
 - (g) the sports club he is representing does not have 7 licence holders who have or which have regularly participated in competitions organised by the Federation during the year;
 - (h) he is currently engaged in coaching;
 - (i) he is actively engaged in politics;
 - (j) his resignation as a member of a Managing Committee has resulted in a General Assembly being convened for the election of a new Managing Committee; or
 - (k) he has previously been tested positive for doping.
3. Not more than 2 persons closely related by blood or marriage shall be eligible to sit on a Managing Committee.
 4. A person shall not be eligible to stand as candidate for election as a member of the Managing Committee of the Federation unless he has signed a declaration in the form set out in the Third Schedule of the Sports Act and communicated that declaration to its regional sports committee not later than 15 days before the date fixed for the General Assembly.
 5. A National Technical Director, a National Coach or the Discipline Technical Advisor and the administrative secretary of the Federation may attend a meeting of the Managing Committee but shall not have the right to vote.
 6. The Managing Committee shall set up an arbitration committee to resolve disputes involving its office bearers, referees, technical officials, coaches, licensees and such other persons as it may determine.
 7. The Managing Committee shall ensure that every sports club affiliated with it and its regional sports committees be responsible for any misconduct of their supporters.
 8. In compliance with the Equal Opportunities Act, the Managing Committee shall ensure that no person is discriminated against in relation to the membership of its Managing Committee.
 9. The office of President of the Federation shall be vacated on his election to the presidency of the Mauritius Olympic Committee.
 10. The Managing Committee shall determine the modalities applicable for the transfer of an athlete from one sports club, whether set up in Mauritius or elsewhere, to another.
 11. No person shall be a member of a Managing Committee unless –

- (a) he is 18 years of age;
 - (b) he is a citizen of Mauritius;
 - (c) he is domiciled in Mauritius; and
 - (d) he resides for more than 9 months in a year in Mauritius.
12. (a) The Managing Committee shall meet at least once monthly and whenever the President may think it fit.
- (b) Notice of any meeting of the Managing Committee shall be given in writing to members by the Secretary at least five days before the date fixed for the meeting, provided that in case of urgencies the notice of meeting may be shorter.
13. At a written and motivated request signed by three members of the Managing Committee, the President shall cause a meeting of the Managing Committee to be convened within a fortnight from the date of the request, failing which the signatories may themselves convene the meeting.
14. The quorum shall be constituted by more than half the number of voting members of the Managing Committee.
15. Vacancies in the Managing Committee up to a maximum of three in any term of office shall be filled in by representatives of members designated by the remaining members of the Managing Committee at a meeting.
16. Any vacancy in excess of three in any year shall be filled at a special general assembly convened for that purpose
17. A member of the Managing Committee who has unreasonably absented himself from 3 consecutive meetings of the committee may be removed from office or suspended by the committee.
18. (a) No member shall take part in the deliberations of the Managing Committee on any matter which directly concerns an athlete or coach to whom he is related by blood or marriage.
- (b) A member referred to in paragraph (a) shall disclose, in writing, the nature of his relationship.
19. Every person wishing to stand as a candidate for election in its Managing Committee shall –
- (a) send a written and signed notification to that effect by registered post so as to reach the office of the regional sports committee of the sports region concerned not later than 21 days before the

date fixed for the General Assembly of the Federation;

(b) include, in the notification, his name, surname and private address.

20. A regional sports committee shall send the names of 3 representatives to stand as candidate at the General Assembly to the secretary of the Managing Committee not later than 10 days before the date fixed for the General Assembly.
21. A representative referred to in paragraph (19) may, at least four days before the date fixed for the General Assembly, withdraw his candidature by notice in writing to the secretary of the Managing Committee.
22. Where the number of candidates to stand for election in the Managing Committee is equal to or less than the number of seats to be filled, the candidates shall be declared elected at the General Assembly.
23. Where the number of candidates to stand for election in the Managing Committee exceeds the number of seats to be filled, the election shall take place by secret ballot.
24. For a vote to be valid, the elector shall on the basis of one vote per candidate vote for the same number of candidates required to fill the vacancies on the Managing Committee.
25. Where an election cannot take place for lack of quorum or where the number of candidates is less than the number of seats to be filled, another Special General assembly shall be immediately fixed within a fortnight and the secretary of the Federation shall, through the press in one of the daily newspapers approved by the Registrar of Associations, invite for candidature, where necessary, for the remaining number of seats to be filled.
26. Where all the seats are not filled during the second General Assembly, the member presiding the meeting shall invite candidatures from the members present.
27. A person specified in section 9(5) and (6) of the Sports Act shall not be eligible to stand as candidate as an officer of the Federation.
28. The elected or nominated members of the Managing Committee shall choose from among themselves a President, a Vice-President, a Secretary, an Assistant Secretary, a Treasurer and an Assistant Treasurer who shall hold office until the next election due and shall be re-eligible; no member shall hold more than one office.
29. (a) Decisions by the Managing Committee shall be taken by a majority of the votes cast by the members present.

- (b) Voting shall, where a majority of the members present at a meeting of the Managing Committee so requests, be by secret ballot.
- (c) In case of an equality of votes, the President or presiding member shall have a casting vote.

RULE 9: POWERS OF THE MANAGING COMMITTEE

1. The Managing Committee is empowered:
 - (a) to invest the funds of the Federation;
 - (b) to lease or to take on lease or to let movable or immovable property;
 - (c) to accept donations and legacies from any source provided that such donations and legacies are free from any conditions detrimental to the objects of the Federation;
 - (d) to employ an Administrative Secretary, to assign the duties to him and to delegate to him the day to day running of the affairs of the Federation;
 - (e) to appoint of a qualified accountant for the preparation of the accounts of the Federation;
 - (f) to appoint such other staff as it may deem fit and proper and to fix their remuneration, and other conditions of service;
 - (g) to appoint, and fix the emoluments of, employees to carry out the work of the Federation and to secure, with or without remuneration, the service of any person for any purpose;
 - (h) to set up ad-hoc and sub-committees including a Technical and Training subcommittee, a Disciplinary subcommittee or an Arbitration committee, their memberships and powers and duties; with such terms of reference and on such issues as it may deem fit provided that such committees shall submit reports to the Managing Committee on the matters referred to them.
 - (i) to set up Regional Committees which comply with the Sports Act in each sport region;
 - (j) to take disciplinary measure as it may determine against a regional sports committee, a sports club affiliated with the Federation, an associate member or its licences;
 - (k) to make recommendation to the Minister on the powers and duties of the National Technical Director, Advisor/Coach or national coach;

- (l) to determine the formalities to be fulfilled by any person who wishes to obtain a licence from the Federation, including the production of an appropriate medical certificate and, in the case of a minor, parental authorisation;
 - (m) to enter into contracts in the name of the Federation and offer securities.
2. The Managing Committee shall first seek the sanction of a general meeting for any transaction exceeding one thousand rupees per item in value or four thousand rupees in any one year (or for any amount that may subsequently be provided for in the relevant law).
 3. The Managing Committee shall not be empowered to dispose, pledge, mortgage or any property worth more than three thousand rupees (or any amount that may subsequently be provided for in the relevant law) and belonging to the Federation unless such transaction has been approved by "special resolution" in accordance with Section 30 of the Registration of Associations Act.
 4. The Managing Committee shall be responsible for the proper running of the Federation.

RULE 10: DUTIES OF THE PRESIDENT

1. The President shall
 - (a) preside over all meetings of the Federation;
 - (b) at the General Assembly, submit a report on the working of the Federation for the preceding accounting period, together with a statement of accounts drawn up and signed by the Treasurer and certified by the Auditor;
 - (c) represent the Federation and be its spokesperson at any forum;
 - (d) supervise and co-ordinate, in conjunction with the Secretary, the general administration and other affairs of the Federation and ensure the full observance of instructions, decisions and the rules of the Federation.
2. In the absence of the President, the Vice-President shall preside over any meeting.

3. In the absence of the President and the Vice-President at any meeting of the Federation, any committee member chosen from among and by the Managing Committee members present thereat shall preside over the meeting.
4. In case of equality of votes, the presiding member shall have a casting vote.
5. The Vice-President shall in the absence of the President, exercise the same powers and rights, and assume the same responsibilities as those of the President.

RULE 11: DUTIES OF THE SECRETARY

1. The Secretary shall:
 - (a) convene all meetings of the Federation;
 - (b) draw up the minutes of proceedings of meetings which shall, after confirmation at the first ensuing Managing Committee or general meeting, as the case may be, be countersigned by the President;
 - (c) have the custody of the records of the Federation;
 - (d) notify the Permanent Secretary of the Ministry, Mauritius Olympic Committee, the Council and the Registrar of Associations of any change effected to the membership of the Managing Committee within 2 weeks of the date of the change
 - (e) keep a '**Register of Members**' in which shall be recorded, in respect of each member -
 - i. its name;
 - ii. its registration number and date of registration;
 - iii. its address;
 - iv. its date of admission;
 - v. such other particulars as the Managing Committee may require.
2. The Secretary shall, not later than three months after the accounting date in every year, forward to the Registrar of Associations a return containing -

- (a) a certified copy of the statement of the Federation required to be submitted to the Annual General Assembly under section 22 of the Registration of Associations Act, together with a declaration specifying whether the statement has been approved by the meeting;
 - (b) a statement of the names and postal addresses of the officers of the Federation;
 - (c) a return of the membership of the Federation as on the 31st December of the preceding year; and
 - (d) where the Federation has amended its rules during the accounting period, a copy of the rules of the Federation as amended.
3. The Secretary shall, within fourteen days give written notice of the change to the Registrar of Associations following any change -
- (a) among the Managing Committee members;
 - (b) in the Auditor;
 - (c) in the address of the office of the Association,.
4. The Assistant Secretary shall, generally, assist the Secretary in his duties but in case of absence of the Secretary, he shall replace the Secretary and exercise the same powers and rights, and assume the same responsibilities as those of the Secretary.

RULE 12: DUTIES OF THE TREASURER

1. The Treasurer shall -
- (a) have the custody of all the accounting books and records of the Federation;
 - (b) keep all the books of accounts which shall show all the receipts and payments of the Federation;
 - (c) receive all sums of money due or accruing to the Federation and deliver receipts thereof;
 - (d) within the least possible delay, pay into one or more of the local banks, chosen by the Managing Committee, the money received by him;
 - (e) be allowed to keep in his possession a sum not exceeding one thousand rupees (Rs1000), as petty cash;

- (f) lay monthly before the Managing Committee, a statement showing the periodic financial transactions or such other information regarding the accounts of the Federation whenever required to do so by the Managing Committee;
 - (g) keep a **‘Register of Members’** as prescribed by law;
 - (h) prepare the statement of accounts;
 - (i) effect all payments exceeding one hundred rupees by cheque;
 - (j) produce his books for examination whenever required by the President or by the Auditor;
 - (k) in conjunction with the President, sign all cheques, deeds and other documents of the Federation;
 - (l) keep a **‘Record of Revenue’** in the form prescribed by law and a book showing its receipts and payments;
 - (m) once a year, not later than one month after the accounting date, prepare and submit to the Managing Committee a statement of the receipts and payments of the Federation in respect of the accounting period and of the assets and liabilities of the Federation existing on the accounting date;
 - (n) on his resignation or on vacation of his office, or whenever required so to do by the rules of the Federation or the Registration of Associations Act, render to the Federation a true account of money received and paid by him since his appointment or since he last rendered an account, whichever occurs later.
2. The Assistant Treasurer shall, generally, assist the Treasurer in his duties but in case of absence of the Treasurer, he shall replace the Treasurer and exercise the same powers and rights, and assume the same responsibilities as those of the Treasurer.

RULE 13: ANNUAL REPORT

1. The Federation shall, every year, not later than 3 months after its accounting date, submit to the Ministry and the Mauritius Olympic Committee an annual report incorporating a duly audited financial statement on the operation and activities of the Federation in respect of the preceding financial year.

2. The report shall include, for the following year, an estimated budget and development plan, including the calendar of activities, for the following year.

RULE 14: APPOINTMENT AND DUTIES OF THE AUDITOR

1. A qualified accountant or a firm of qualified accountants shall be appointed as Auditor at the Annual General Assembly.
2. The Auditor shall hold office for one year.
3. The General Assembly shall by taking a vote, have the power to revoke the auditor of the Federation provided a majority of three quarters of the total number of persons present at the Assembly vote to that effect.
4. The Managing Committee shall, upon written request by the Auditor, submit the accounts of the Federation for audit.
5. The Auditor shall -
 - (a) make a thorough examination of all the books and documents in the custody of the Treasurer at least once yearly and shall forthwith report to the Managing Committee through the President any error or omission detected in the course of the examination;
 - (b) verify and certify all statements of accounts prior to their being submitted to the Annual General Assembly;
 - (c) draw an inventory of all the belongings of the Federation, in conjunction with the Treasurer, at least once yearly.

RULE 15: SECURITY BOND

1. The President, the Vice President, the Treasurer and the Assistant Treasurer shall each become bound with two sureties in the sum of one thousand rupees (Rs 1000) jointly and severally for the true performance of their duties.
2. The security bonds shall be filed in the office of the Registrar of Associations without undue delay.

RULE 16: KEEPING AND INSPECTION OF BOOKS

1. All books of the Federation shall be kept in English or in French.
2. The books of the Federation shall be open to inspection by any member as represented by its President/Secretary/duly delegated representative or by any person having an interest in its funds.
3. All books and documents shall be kept at the seat of the Federation.

RULE 17: ACTIONS BY OR AGAINST THE FEDERATION

1. The Federation shall act, sue and shall be sued, implead or be impleaded and shall do all other acts under its corporate name through its Secretary.
2. Whenever the Federation shall be sued or be impleaded and whenever it shall be necessary to serve notices, summonses or any other legal process, judicial or extra-judicial, upon the Federation, service upon the Secretary shall be good and sufficient upon the Federation.

RULE 18: AMENDMENTS AND WINDING UP

1. No amendments of these rules shall be effected except by special resolution taken in accordance with Section 30 of the Registration of Associations Act and such amendments shall not be implemented until and unless registered by the Registrar of Associations.
2. The decision to dissolve the Federation shall be taken by special resolution in conformity with law.
3. In the event of winding up of the Federation, all its property, movable or immovable, its cash at bank and in hand shall be disposed of in conformity with law.
4. In compliance with the Registration of Associations Act, the Federation shall designate a registered association to which in the event of the Federation being wound up, its remaining property shall be transferred.
5. Where the Federation has taken a **‘special resolution’** that it shall be wound up, the Secretary shall, within fourteen days after the resolution has been approved, give written notice of the resolution to the Registrar of Associations and lodge with him –

- (a) a certified copy of the minutes of proceedings of the general meeting at which the ‘**special resolution**’ to wind up the Federation has been approved;
 - (b) a detailed statement of the assets and liabilities of the Federation; and
 - (c) a declaration signed by him that section 30 of the Registration of Associations Act has been complied with.
6. In the event of the Federation is required to be wound up, all its property shall vest in the Registrar of Associations who shall proceed as laid down in section 18 of the Registration of Associations Act.
7. Where there is a proposal to amend the rules of the Federation or to dissolve the Federation, the members shall be informed of the proposal at least 2 weeks before the date intended for the special meeting of the General Assembly.
8. The decision to amend the rules of, or to dissolve, the Federation shall be taken by a majority of the members and shall be communicated to the Ministry and the Mauritius Olympic Committee not later than 15 days of the decision.

RULE 19: SIGNING OF CHEQUES, DEEDS AND OTHER DOCUMENTS

- 1. The President and the Treasurer shall jointly sign all cheques. Deeds and other documents legally binding the Association shall be signed by the President or the Secretary.
- 2. In the absence or incapacity of the President or the Treasurer, the Vice President or the Assistant Treasurer shall respectively sign all cheques. Deeds and other documents legally binding the Association shall likewise be signed by the Vice President or the Assistant Secretary in the absence or incapacity of the President and Secretary.

RULE 20: CONTROL OF ANTI-DOPING BY THE FEDERATION

- 1. The Federation shall arrange for appropriate regular doping control on its licensees and use all possible means to ensure compliance by its licensees with any directive issued by IOC or WADA against the use of any prohibited substance.
- 2. Where –
 - (a) the result of a doping test conducted in a laboratory recognised by WADA reveals that a licensee has made use of a prohibited substance; or

- (b) a licensee or any other person is found guilty of violating anti-doping rules, such person shall be sanctioned by NADO in accordance with the WADA code.

RULE 21: SPORTS CLUBS

1. Subject to paragraph (2) below, a sports club, other than a corporate sports club, the members of which practise a sport for competitive purposes, shall –
 - (a) have as part of its name, the name of the region or locality where its sports or management premises is situated, together with –
 - i. the words "Sports Club"; or
 - ii. the name of the sport it practises followed by the word "Club"; and
 - iii. where it so wishes, a word or expression such as "United", "Rovers" or "Union", in English or French;
 - (b) admit its members and elect its officers in such a way that no person is discriminated against by reason of race, community, caste, creed or colour;
 - (c) conduct its activities in such manner that no ill feeling is created towards any section of the community;
 - (d) be registered with the Registrar of Associations; and
 - (e) uphold and operate on the principles of good governance, transparency, democracy, fairness and non-discrimination.
2. A sports club –
 - (a) shall not, as part of its name, use any communal word;
 - (b) shall promote multiculturalism as one of its objectives;
 - (c) shall, in compliance with the Equal Opportunities Act, ensure that no person is discriminated against in relation to membership of the club.
3. A person shall not be an officer of more than one sports club affiliated with the Federation.

RULE 22: DISCIPLINARY SUBCOMMITTEE OR ARBITRATION COMMITTEE

1. The Managing Committee shall set up a disciplinary subcommittee or an arbitration committee with the mandate to make recommendations to it for disciplinary actions to be taken, if any, against its officers, referees, officials, coaches, licensees and such other persons as it may determine.

2. The composition of the disciplinary subcommittee or arbitration committee shall be designated by the Managing Committee.
3. All the decisions of the disciplinary committee or arbitration committee shall be subject to ratification by the Managing Committee.

RULE 23: DISPUTE

1. Subject to paragraphs 2 and 3 below, any dispute between the Federation and any of its members or any person's claim by or through a member shall be settled by a special general assembly.
2. Any person who feels aggrieved by a decision of the Mauritius Olympic Committee, the Federation, a Multisport Organisation, a regional sports committee, a sports club, a licensee, any member, referee, coach or other official of a sports organisation may refer any dispute relating to sports to the Tribunal pursuant to Section 45(2) of the Sports Act.
3. Notwithstanding paragraph 2 above, any person who feels aggrieved by a decision of the Mauritius Olympic Committee, the Mauritius Paralympic Committee, the Federation, a Multisport Organisation, a regional sports committee, a sports club, a licensee, any member, referee, coach or other official of a sports organisation may, on good cause shown and within 21 days from the date of the decision or a dispute arises, appeal to the Ombudsperson for conciliation pursuant to Section 46(3) of the Sports Act.

RULE 24: MISCELLANEOUS

1. The accounting date of the Federation shall be 31st December and its accounting period (financial year) shall be from 1st January to 31st December, except for the first year, from the date of registration to 31 December.
2. In these rules, words importing the masculine include the feminine unless otherwise required by the context.
3. Any member which resigns or which is expelled shall have no claims to a refund of any contribution, monetary or otherwise, made by it to the Federation in any way.

4. The Federation may be affiliated to any other association, or form part of any federation of associations, local, regional or international, provided that in so doing, such affiliation is not detrimental to the objects of the Federation.
5. The handing over of all books, documents, cash in hand and any other property pertaining to the Federation by the outgoing Managing Committee members shall be effected to the incoming Managing Committee members within two weeks of the date of election of the latter.

Date:

Signature:

Name of Secretary: